

## Minutes of the Cando City Council

The following is subject to the City Council's review and revision

The Cando City Council met Tuesday September 7, 2021 at 8:00 pm at the Towner County Courthouse with Mayor Bjornstad presiding. Councilors Holien, Shock, Olson, Gibbens, and Parker were present. Councilor Bjornstad was absent.

Motion by Councilor Shock was seconded by Councilor Olson to approve the Agenda, all voted aye. Motion passed.

Motion by Councilor Gibbens was seconded by Councilor Shock to approve the minutes from previous meeting, all voted aye. Motion passed.

**Visitors:** None to address the Council.

**Old Business:** Hydro Klean still has some work to finish up. No word on when that will be. Scott will reach out to them to find out a timeline. The properties around town that have neglected their mowing were briefly mentioned. The Public Works department will mow and bill landowners when time allows. The industrial Park lots were discussed. The price was set at \$10,000 per lot at a previous meeting. Interested parties have said they do not feel the lots are worth that with no road access. Motion by Councilor Shock was seconded by Councilor Olson to change the price to \$6,500 for lots without the sewer line running under it and \$3,500 for the lots with sewer line running under it, knowing a structure can not be built over the sewer lines. All voted aye, and motion passed.

**New Business:** The Community Development Board has 2 open seats. Motion by Councilor Olson was seconded by Councilor Gibbens to appoint Janice Ford and Sally Hunt to the Cando Community Development Board. All voted aye, and motion passed. The Shade Tree Committee has 2 open seats. Motion made by Councilor Shock was seconded by Councilor Olson to appoint Tracy Roche and Chuck Wilson to the Shade Tree Committee. All voted aye, and motion passed. The properties available by bids were discussed, with the one bid opened. Motion by Councilor Gibbens was seconded by Councilor Holien to sell Lot 6, Lot 7, Lot 8 Block F of the McDonald's 2<sup>nd</sup> Addition to Diane Schroeder Monda in the amount of \$500, with the condition that the house needs to be demolished by snowfall. All voted aye, motion passed. A storm sewer estimate from Mid-Land Excavating was discussed. Motion by Councilor Holien was seconded by Councilor Olson to approve the estimate from Midland Excavating in the amount of \$2976.25 for the storm sewer and catch basin. All voted aye, and motion passed. Part time City employment needs were discussed. Motion by Councilor Parker was seconded by Councilor Holien to hire Brett Dilley up to 24 hours per week in the Public Works Department. Councilor Olson abstained from voting, all other Councilors present voted aye, motion passed. Motion by Councilor Gibbens was seconded by Councilor Parker to hire Kathy Rance up to 20 hours per week in the Auditor's office. All voted aye, motion passed. The garbage truck seems to be damaging some roads due to the weight of it. Discussion was had on the possibility of the driver picking up all cans on one side of the street and disregard alley pickup. A discussion with Circle will be initiated to see what options are available to minimize damage. City Employee COVID Safety plans were discussed. Each situation will be assessed on a case-by-case basis. Employees should use sick time if they get COVID. If they are deemed a close contact, should still work but use precautions and PPE while working, while minimizing or eliminating contact with public. Motion by Councilor Gibbens was seconded by Councilor Shock to create a new fund for the ARPA funds the city will be receiving. All voted aye, motion passed.

Motion by Councilor Gibbens was seconded by Councilor Shock to approve the payment of bills. All voted aye, motion passed.

Salaries Pay Period #17	\$ 5,572.58	FICA	\$ 2,730.70	A & W Standard	\$ 56.95
Bank of ND	\$ 103,750.00	Capital Guardian	\$ 250.06	Circle Sanitation	\$ 8,704.25
Dakota Implement	\$ 23.99	Ferguson Water Works	\$ 1,587.06	First State Bank	\$ 7.00
Houtcooper Implement	\$ 158.38	ND Child Support	\$ 114.65	NE Regional Water	\$ 9,621.44
Standard Insurance	\$ 78.00	T.C. Record Herald	\$ 170.85	Verizon Wireless	\$ 42.59
Visa	\$ 540.40	Doug & Lisa Shjerve	\$ 39.74	U.S.P.S.	\$ 170.23
Salaries Pay Period #18	\$ 4,271.91	U.S.P.S.	\$ 7.54	Adv Business Methods	\$ 82.59
AE2S	\$ 450.00	Aflac	\$ 17.28	BCBS of ND	\$ 4,728.14
Butler Mach Co.	\$ 1,761.43	Cando Grocery	\$ 9.98	Cando Home & Hardware	\$ 174.07
Cando Lumber	\$ 100.99	Cando Park Board	\$ 6,451.46	Capital Guardian	\$ 217.75
Circle Sanitation	\$ 8,685.50	Dakota Implement	\$ 371.31	D & R Tire	\$ 51.23
Farmers Union Insurance	\$ 253.00	Jerry Ratzlaff	\$ 500.00	Lane Pederson	\$ 1,333.28
L & L Machine	\$ 350.00	ND Child Support	\$ 114.65	One Call Concepts	\$ 13.20
Staus Family Enterprise	\$ 150.92	Team Lab	\$ 689.00	Towner County Auditor	\$ 12,933.92

At 9:00 pm the meeting adjourned by motion.

Amanda Hoover

City Auditor