

Minutes of the Cando City Council

The Cando City Council met Tuesday, December 6, 2022 at 7:00 pm at the Towner County Courthouse. Councilors Holien, Halverson, Olson, Scott, Klingenberg, were present, with Mayor Bjornstad presiding. Councilor Bjornstad was unable to attend the meeting.

Motion by Councilor Holien and seconded by Councilor Klingenberg to approve the agenda. All voted aye and the motion passed. Motion by Councilor Scott and seconded by Councilor Olson to approve the minutes from the previous meeting. All voted aye and the motion passed.

Visitors and Delegations: Two residents attended the meeting to share some concerns they had regarding a water bill for one of their properties. They wanted to know why the water had not been shut off sooner, due to non-payment from the renter of the property. After a discussion, Council and the residents came to an agreement regarding the concerns. A motion was made by Councilor Olson and seconded by Councilor Klingenberg that the residents pay the amount owing for June, July and August and the base rate that is owed for September, October and November. All council members voted aye and the motion passed. A new policy has been put in place to deal with past due accounts. The new policy states that water bills that are past 90 days will get a red tag hung on the door stating the amount due and date it must be paid to avoid having the water disconnected. If payment is not received by the date stated on the tag, the water will be disconnected and the full amount owing must be paid before the water will be reconnected. The council will also now require residents to fill out an application when requesting water, sewer & garbage services.

Old Business: Josh Reiner and Brad Muscha from Moore Engineering presented to council an update on the sewer project. The engineers discussed the recent sewer cameraing that was done by Pipe Detectives. Based on the information from the recent sewer cameraing, Muscha and Reiner presented the Project Scoping Agenda which contained different options and costs, so that council can decide what area of the sewer they would like to focus on for this project and if any loans would be required for the City's financial share. When Moore concluded their presentation, Auditor Joni Morlock presented financial information to the council regarding the sewer project. Based on the information Morlock presented, the Council said they wanted to think about it and would get back to Moore Engineering on how they would like to proceed with the City's financial share of the project.

Council discussed the Auditor's Position. After being advertised in the paper for three weeks, and only receiving one application that was submitted by Kathy Rance, Councilor Olson made a motion that was seconded by Councilor Scott to hire Kathy Rance for the Auditor's position effective immediately. All voted aye, and the motion passed.

New Business: There was only one bid submitted after advertising in the paper for a truck and driver to haul snow when needed. A motion was made by Councilor Olson and seconded by Councilor Scott to accept the bid as written from Peter Bjornstad for \$70/hr for the truck, driver and fuel. All the Councilors voted aye, and the motion was passed.

Public works director Scott Gable gave an update on what the department was working on.

The Council also acknowledged the four Building Permits that had been reviewed and approved by the Building Inspector.

Open Committee: Councilor Klingenberg shared that the Audi needs new foam by the projector. Council discussed checking out prices for the foam, but also wanting to look into possibly putting up insulation instead. Mayor Bjornstad shared that the lease was coming to an end on the City’s current Bobcat, and it would be soon time to trade it in. He said while talking to the dealership, they told him they do not have a new one for the city now and there was a possibility that it might be mid-summer before a new Bobcat would be available. An option the dealership told the mayor was to keep the current Bobcat until a new one is available, with the full factory warranty staying on the current one. The city would still need to pay the \$4000 to keep the current trade in deal they have with Bobcat. A motion was made by Councilor Klingenberg and seconded by Councilor Olson to keep the Bobcat for another year with full warranty and pay the \$4000 to keep the current deal with Bobcat. All voted aye and the motion passed.

Bills: Motion to pay bills, by Councilor Halverson, and seconded by Councilor Klingenberg. All Councilors voted aye. Motion passed.

At 9:05 p.m. the meeting was adjourned by motion.

Kathy Rance, Recorder

List of Bills for December 6, 2022					
BCBSND	\$5,546.49	HE Everson	\$ 607.57	Legacy	\$ 2,397.77
Standard Insurance	\$ 30.80	Home of Economy	\$ 344.95	Cando Hardware	\$ 334.69
FICA/MED/FED	\$ 2,453.12	Midland Excavating	\$ 1,446.05	One Call Concepts	\$ 8.55
FS Bank of Cando	\$ 7.00	ND Child Support	\$ 114.65	Cassie Axtman	\$ 120.00
Salaries PP#24	\$ 8,348.54	NE Regional Water	\$ 9,009.36	Time Clock Plus	\$ 33.00
Advanced Business	\$ 85.05	TC Auditor/Treasurer	\$ 15,888.55	Cando Lumber	\$ 131.70
Bobcat	\$ 1,450.00	TC Highway Dept	\$ 44.40	281 Spirit Shop	\$ 357.78
Cando Grocery	\$ 21.92	Verizon	\$ 82.43	Melvin E. Belle	\$ 2,450.00
Capital Guardian	\$ 313.32	Visa	\$ 325.94	Glenn's Plumbing	\$ 355.00
Christopher Carlson	\$ 191.00	USPS	\$ 711.30	NPEC-Audi	\$ 1,125.84
Circle Sanitation	\$ 8,570.75	Bruce Ford	\$ 1,876.79		
		Total:	\$ 64,784.31		