

Minutes of the Cando City Council

The following is subject to the City Council's review and revision

The Cando City Council met Tuesday, May 17, 2022 at 7:00pm at the Towner County Courthouse. Councilors Holien, Klingenberg, Gibbens, Parker, Bjornstad, and Olson were present, with Councilor Olson chairing, as Mayor Bjornstad was absent.

Motion by Councilor Holien was seconded by Councilor Parker to approve the agenda. All voted aye and the motion passed.

Motion by Councilor Bjornstad was seconded by Councilor Klingenberg to approve the minutes from previous meeting. All voted aye and the motion passed.

Visitors and Delegations: Pat Esterly and Gary Timms were present request more information on vacating the north end of fifth avenue. After discussion about potential cost and process, this subject will be referred to the Planning and Zoning Committee. Gloria Maurseth was present to discuss the water issue in her backyard and along the railroad tracks. Also, a concern is the water in the alley and traffic avoiding the water and driving in her grass. That is railroad property and not a legal city alley. Residents are reminded to not access their property from there. The City will put up barricades and send out letters to property owners on that street. The water will be pumped across the road, as there is no culvert there for drainage. The railroad will be in touch as well, to see what solutions they would have to eliminate the problem in the future. It was also noted that this is usually only a problem in very wet years with lots of snow.

Old Business: The RFQ for the sewer project closes the beginning of June. The committee will review submissions sometime after that. The TCMC building permit fee was discussed. The hospital will be paying for extensive permits, therefore the current fee schedule that charges \$120 base fee plus \$0.10 per square foot is not necessary. In the past other commercial projects have had the square foot fee waived. Motion by Councilor Bjornstad was seconded by Councilor Parker to charge TCMC \$120 for building permit, and waive the square foot fee. All voted aye and motion passed. The election is scheduled for June 14. Auditor Hoover will be assisting the County that day at the polls. The lift station repairs have been scheduled, with contractors here in the next week.

New Business: A building and property committee is being requested by Auditor Hoover. Councilor Gibbens, Councilor Bjornstad, and Mayor Bjornstad will be on this committee. Councilor Gibbens noted he would be willing to stay on the committee after his Council term is up. Conversations about managing City owned properties, as well as the future of these properties will need to happen in the very near future. Photos were provided showing damage and work to be done. Auditor Hoover also noted the finance committee will need to meet soon, as it is time to start preparing the budget for 2023. Councilor Gibbens, Bjornstad, and Mayor Bjornstad are on that committee and will schedule a meeting soon. An estimate for a shelving project at City Hall was presented. Esterly Woodworking drew up a plan for storage shelves to house the newspaper archives, or files within the safe. This was tabled until a later time. The City owns land that the Golf Club utilizes. The City doesn't have anything to do with how things are operated. Also, the City owns the park land, but not the structures or the pool. The City would be interested in deeding the land over to these entities and allowing them to resume all responsibilities pertaining to it. More information will need to be gathered to determine if this would be in the best interest of all parties. The Cemetery Board is requesting to do a small beautification project near the entrance of the cemetery. A rough estimate of materials would be about \$1000, with the labor being included in the mowing contract provided by Lane Pederson at no extra charge. Council is requesting more detail on what the project will look like. There was only one cleaning services bid received. Motion made by Councilor Gibbens was seconded by Councilor Klingenberg to hire Cassie's cleaning Services to do light cleaning in the City Hall on a regular basis for \$30 per hour. All voted aye and motion passed. Public Works gave an update on work being completed. Rick Reed's sewer issue is just about complete, as the roots are being removed. Upon further investigation, it was discovered the sewer work done when the house was built was not done correctly, adding complications to the issue. Street sweeping has started and road patching will be worked on as time allows. Interviews were conducted for the part time opening in the Public Works Department. Motion by Councilor Holien was seconded by Councilor Klingenberg to hire Michael Givens part time, at the rate of \$16 per hour, with a 90-day probation period. All voted aye, and motion passed. Towner County Emergency Manager submitted documentation to FEMA on behalf of the City relating to the emergency sewer situation in April. Supervisor training is scheduled for June 14. The Newly Elected Officials Training is in Bismarck July 14. The City will utilize the shed at the campground. Public Works will move and paint it in the near future. An ad will be placed to collect bids for the purchase and removal of the pavilion at the campground. The dump ground road is a minimum maintenance road, and with all the water, free dump days will be June 4-5. The golf course road will need to be bladed in the near future. North Star FCCLA submitted a Transient Merchant's License request. Motion made by Councilor Bjornstad was seconded by Councilor Parker to approve the Transient Merchant License to North Star FCCLA for May 21, waiving the fee. All voted aye and motion passed.

Financial Report: The Financial Report for April 2022 was presented. It was noted this is always presented the second meeting of the month due all information isn't always available in time for the first meeting of the month.

Bills: Motion by Councilor Gibbens was seconded by Councilor Bjornstad to pay the bills. All voted aye, motion passed.

List of Bills for May 17, 2022								
Salaries PP#10	\$	5,101.32	First State Bank	\$	7.00	US Postal Office	\$	192.63
Cando Grocery	\$	18.20	Cando Home&Hardware	\$	150.07	Capital Guardian	\$	334.16
DCP	\$	7,199.00	Gerrell's	\$	53.09	GF Utility Billing	\$	52.00
H.E. Everson	\$	230.19	Legacy	\$	3,749.79	D&M Electric Motor	\$	750.00
ND Child Support	\$	114.65	NDTC	\$	405.92	Northern Plains Electic	\$	5,240.81
Rollie Bjornstad	\$	805.68	Sally Hunt	\$	87.50	281 Spirit Shop	\$	288.95
Veseris	\$	2,145.00	Vining Oil & Gas	\$	54.02			
			Total	\$	26,979.98			

At 9:15 p.m. the meeting was adjourned by motion.
 Amanda Hoover, City Auditor