

Minutes of the Cando City Council

The Cando City Council met Tuesday, March 7, 2023, at 7:00 pm at the Towner County Courthouse. Councilors Halverson, Bjornstad, Olson, Klingenberg, Holien and Scott, were present, with Mayor Bjornstad presiding.

Motion by Councilor Bjornstad and seconded by Councilor Scott to approve the agenda. All voted aye and the motion passed. Motion by Councilor Olson and seconded by Councilor Holien to approve the minutes from the previous meeting. All voted aye and the motion passed.

Old Business: Brad Muscha from Moore Engineering provided an update on the Sewer Project. Muscha told the Council that he had met with the Project Lead from USACE and they are anticipating the Project Partnership Agreement will be done in June. He also said that there is a possibility the environment assessment could start before the agreement is in place. Muscha also went through the rest of the agenda he had prepared for council, talking about the Project Expense Summary form and other aspects of the project. A motion was made by Councilor Olson and seconded by Councilor Klingenberg to pay the invoices we have so far at the City's 25% share. All voted aye and the motion passed. Muscha ended his presentation by talking about the application for the Lead Service Line Inventory Assistance Program. A motion was made by Councilor Bjornstad and seconded by Councilor Scott for Moore Engineering to assist with the City's application for the Lead Service Line Inventory Assistance Program. All voted aye and the motion passed.

After reviewing the information and different options from the three companies that had shown interest in doing maintenance of the lift stations, the council decided on CC Steel. A motion was made by Councilor Olson to go with CC Steel for the five-year contract and seconded by Councilor Bjornstad. All voted aye and the motion passed.

A final draft of the Employee Handbook was presented to council at the meeting. The council decided to table it until the next meeting, so they can go through and review it.

An application that had come in for a property in the Renaissance Zone was discussed. This application along with the email the city received stating that Cando's Renaissance Zone designation would expire on September 1, 2023, prompted this council to find out more about this program. The Renaissance Zone was developed to help bring businesses to Cando by offering a break on property taxes. While reviewing the application, the Council learned that the property had already participated in this program years ago. A motion was made by Councilor Scott and seconded by Councilor Klingenberg to deny it.

The Council was also told that a meeting will be planned with the Blue Cross Blue Shield Insurance Representative to learn about the different options out there in November, when the new rates come out.

New Business: A maintenance agreement for the new siren was presented to Council from West Shore Services Inc. Warning Systems Division. A motion was made by Councilor Bjornstad and seconded by Councilor Klingenberg to accept the annual agreement for \$650 a year for a four-year period. All voted aye and the motion passed.

Midco sent a letter letting the Council know that the Cable Television Franchise Renewal is coming up.

Public Works Supervisor Scott Gable gave an update He informed the Council that there had been two water breaks in town, one under a trailer in the Trailer Court and the second one in a home. Scott also inquired about ordering some more manhole covers and rings as they are needing more. The F150 was discussed as the tires need to be looked at.

The financials for February were presented to the Council.

Bills for Approval: A motion was made by Councilor Holien and seconded by Councilor Scott to pay the bills. All voted aye and the motion passes.

List of Bills for March 7, 2023			
281 Spirit Shop	\$	384.16	Banyon Data Systems \$ 595.00
Cando Home & Hardware	\$	311.02	One Call Concepts \$ 5.20
Floral Depot	\$	74.00	A & W Standard \$ 209.95
D&M Electric	\$	88.86	Lane Pederson \$ 1,300.00
Butler Machinery	\$	938.05	NRG Technology \$ 1,305.60
TC Auditor/Treasurer	\$	17,219.92	PP# 5 Salaries \$ 6,043.23
ND Child Support	\$	114.65	Capital Guardian \$ 311.57
Christopher Carlson	\$	191.00	Legacy \$ 3,283.74
Advanced Business Methods	\$	85.05	ND Telephone \$ 386.07
USPS	\$	353.00	Northern Plains Electric \$ 5,346.93
Northeast Regional Water	\$	7,638.75	Time Clock Plus \$ 33.00
Decorated Wearables	\$	175.00	
		Total:	\$ 46,393.75

At 8:04 p.m., the meeting was adjourned

Kathy Rance, Recorder