

Minutes of the Cando City Council

The Cando City Council met on Tuesday, April 15, 2025, at the Towner County Courthouse. Councilors Bjornstad, Halverson, Klingenberg, Miller and Scott were present, with Mayor Bjornstad presiding. Councilor Olson was absent.

A motion was made by Councilor Klingenberg and seconded by Councilor Miller to approve the agenda with the addition of Building Permits for review being added. All voted aye and the motion passed.

Motion by Councilor Bjornstad and seconded by Councilor Scott to approve the minutes as written. All voted in favor and the motion passed.

Visitors & Delegations: Lavonne Haugen, Director of the Cando Community Library came to the council meeting to give an update on how the library is doing and the plans they have in place for upcoming events. She also told the council that a library board member had resigned due to moving away from town, but they did find a replacement. A motion was made by Councilor Miller and seconded by Councilor Scott to have Laurie Colton fill the vacant spot on the Library Board. All voted aye and the motion passed. Haugen also mentioned to the council members that the gutter by the back door where the library patrons come in is leaking, and the mortar is disintegrating. She asked if the council could check it out. The next visitor to make a presentation to the council was Rogue Stephens, a member of the Senior Class at North Star School. Stephens told the council that the senior class is looking to hang up banners on the light posts on Main Street, like other towns do for the students that are graduating. She told the council that the banners would be made from vinyl and there would be thirteen of them. The council really liked this idea and told Stephens to go ahead. They also told her to get in touch with the Public Works Supervisor when they are ready to hang the banners up. Sheriff Andy Hillier was also present at the meeting to talk about the ordinances and ways to enforce them. After chatting about the topic, it was decided by everyone to table the conversation for now until more information is available.

Old Business: Brad Muscha from Moore Engineering was at the meeting to talk about the Sewer Project, 4th Ave Water Main Replacement Project and the Lead Line Service Inventory. Muscha started off his agenda for the meeting by telling the council about the kick off meeting they had with BEK earlier that day and their plans to resume working on the sewer project. The hope is to start the work back up in mid to late May as everyone waits for the frost to come out of the ground. Brad then moved on to discuss the 4th Ave Water Main Replacement Project. He said that they received four bids for the project, and then went on to review the different bids with the council. Once Muscha and the council finished looking over the bids, a motion was made by Councilor Bjornstad and seconded by Councilor Scott to award the project to Post Construction for their low bid, contingent on funding agency approval. All voted aye and the motion passed. With the construction bid completed, a motion was needed from the council to submit the construction cost share request to the DWR for grant funding. This motion was made by Councilor Miller and seconded by Councilor Klingenberg. All voted aye and the motion passed. Muscha then moved on to the last part of his agenda which was letting the council know how the Lead Line Service Inventory was going. He said that with the help from the members of Moore Engineering that have been going door to door, they have completed about 75% of the town. Brad told council that they will be back for one more round of door knocking, and then will send the updated information/exhibits to the City for the Public Meeting on Tuesday, April 29 at 7:00pm in the Commissioner's Room. Once Muscha was done with his presentation, the council then moved on to discuss an extension that was given to a resident who is fixing up a property and fees for the Pavilion. The last item for the council to review under old Business was to hold the second reading of Ordinance 03182025: Ordinance Extending and Increasing Corporate Limits of City. This ordinance is for Annexing the Northern Plains Addition (pole yard) into the City of Cando. After the second reading was complete, a motion to adopt Ordinance 03182025 was made by Councilor Halverson and seconded by Councilor Scott. All voted aye and the motion passed.

New Business: With the hiring of Sheila Bjornstad as the new City Auditor, the council had a conversation regarding benefits. A motion was made by Councilor Miller and seconded by Councilor Klingenberg to pay Medicare and Supplement for her. All voted in favor and the motion passed. Councilor Bjornstad abstained from the vote. With warmer weather around the corner, the council has decided to have Free Dump Days on Saturday, May 17 and Sunday, May 18, weather permitting. A motion was made by Councilor Klingenberg and seconded by Councilor Bjornstad to approve the Site Authorization forms that was submitted by Hal Parker Post #79 American Legion. All voted aye and the motion passed. A motion was made by Councilor Klingenberg and seconded by Councilor Miller to approve the Transient Merchant application that was submitted by Sweet Prairie Food Truck who will be in town on Saturday, May 10. All voted aye and the motion passed. The council acknowledged the building permits for J. Clay, S. Geiger and R. Halverson, and the financials for February and March. The Public Works Supervisor gave an update on what they've been working on as they get ready

for spring/ summer. Following the update, the council talked about crack sealing for the streets in town. A motion was made by Councilor Bjornstad and seconded by Councilor Miller to spend up to \$20,000 on crack sealing. All voted aye and the motion passed.

Open Committee: The council talked about the highways by Cenex and who is responsible for the repairs. The council members also had a conversation about the maintenance Fairground Road and who is responsible. Also, it was noted Troy has a sign-up sheet at the Hardware Store for people that would like to honor pass veterans and present members of the armed forces with street signs that they proposed to the council at the February 18th meeting.

A motion to pay the bills was made by Councilor Klingenberg and seconded by Councilor Scott. All voted aye and the motion was passed.

At 8:45 p.m., the meeting was adjourned.

Kathy Rance, Recorder

Bills for Approval for April 4, 2025							
Salaries PP#7	\$ 9,071.68	Cando Home & Hardware	\$ 300.67				
ND Child Support	\$ 854.78	281 Spirit Shop	\$ 263.84				
Colonial Life	\$ 327.10	FICA/MED/FED	\$ 5,637.31				
Northeast Regional Water	\$ 10,815.10	ND State Tax Commissioner	\$ 1.15				
Circle Sanitation	\$ 16,408.80	BCBSND	\$ 5,094.64				
Advanced Business Methods	\$ 95.02	Materials Testing Service	\$ 6,600.00				
Capital Guardian	\$ 1,076.19	Cando Community Library	\$ 2,903.98				
Standard Insurance	\$ 37.00	Cando Baseball	\$ 10,000.00				
WSI	\$ 9,294.22	North Star School	\$ 1,500.00				
TC Auditor/Treasurer	\$ 20,128.08	TC Ambulance Service, Inc	\$ 10,000.00				
Northern Plains Electric	\$ 5,665.74	Lane Pederson	\$ 1,300.00				
ND Telephone	\$ 394.78						
		Total:	\$117,770.08				

Bills for Approval for April 15, 2025							
Salaries PP# 8	\$ 5,662.00	Legacy	\$ 2,554.17				
Environmental Equipment & Service	\$ 290.63	ND Child Support	\$ 854.78				
GF Utility Billing	\$ 52.00	First State Bank	\$ 7.00				
Verizon	\$ 125.09	Time Clock Plus LLC	\$ 38.50				
A & W Standard	\$ 224.95						
Fire Equipment Company	\$ 519.00						
Neumann Drug	\$ 3.23						
D&R Tire	\$ 203.42						
Cando Park Board	\$ 6,156.90						
One Call Concepts	\$ 4.50						
AE2S	\$ 450.00						
Visa	\$ 47.11						
		Total:	\$ 17,193.28				