

## Minutes of the Cando City Council

The Cando City Council met Tuesday, October 4, 2022 at 7:00 pm at the Towner County Courthouse. Councilors Holien, Halverson, Olson, Scott, Klingenberg, and Bjornstad, and were present, with Mayor Bjornstad presiding.

Motion by Councilor Olson was seconded by Councilor Bjornstad to approve the agenda with the addition of contracted snow removal. All voted aye and the motion passed. Motion by Councilor Holien was seconded by Councilor Olson to approve the minutes from previous meeting. All voted aye and the motion passed.

**Visitors and Delegations:** Scott Walters was present to give a status update on the alley clean up by 9<sup>th</sup> Ave, with his part almost finished. The property owners will be given a little more time to remove personal property.

**Old Business:** Brad Muscha with Moore Engineering was present on video to discuss the sewer project and quotes for televising work. Motion by Councilor Olson was seconded by Councilor Scott to approve the bid for pipe televising to Pipe Detectives. All voted aye and motion passed. The auditor job description and duties were tabled, pending additional research by the Council.

**New Business:** The public hearing for the 2023 final budget was held, with no discussion from residents. Motion made by Councilor Klingenberg was seconded by Councilor Bjornstad to approve the 2023 Budget as previously presented. All voted aye, and motion passed. An employee handbook revision was discussed, with recommendations from ND League of Cities to revise handbooks every 3 years. A committee made up of Councilor Klingenberg, Halvorson, and Scott will meet in January to go over potential changes and additions. The Community Development grant dollars for Quarter 3 were acknowledged. ND Department of Environmental Quality will have some Lead and Copper regulations going into effect soon. The entire town will need to be inventoried and any lead pipes found will need to be replaced by 2024. Public Works will put together a plan of action and execute as time allows. Motion by Councilor Olson was seconded by Councilor Klingenberg to approve an off site liquor license to Chas Wilson dba Cando Bar for October 22. All voted aye and motion passed. Planning and Zoning Chairman Holien recommended allowing a hospital to be built within city limits, in an area zoned Commercial 3, since the current ordinance does not reflect that as an allowable use of land. Motion by Councilor Olson was seconded by Councilor Scott to approve the building of a hospital in Commercial 3 land use zone within City limits. All voted aye, and motion passed. More information will be gathered on the number of lots that have water, sewer, street access, but do not have an active water utility bill. A city commissioner from another community has requested city leadership to join a coalition of people to advocate towards natural gas. Mayor Bjornstad suggested reaching out to Greg Westlind to see if he would be interested in joining the coalition. Auditor Hoover presented a summary of the annual conference sessions attended in September for continuing education. Discussion was had on snow removal needs. An add will be placed looking for a contractor to assist with snow removal this winter. Public Works gave an update on things being worked on. The lift station dry well will be looked at, trees and alleys continue to be worked on, and the bump in the road on 1<sup>st</sup> Street is being removed. There is a property in town that has a porch that appears unsafe, with minimal action the City can take. Discussion was had on possible part time help in the office as the Deputy Auditor is out on medical leave. An exact time frame of absence is unknown at this time.

**Bills:** Motion by Councilor Bjornstad was seconded by Councilor Scott to approve the bills. All voted aye, and the motion passed.

List of Bills for October 4, 2022					
Supplimental Pay for	\$ 4,000.00	Payroll Period # 19	\$ 8,979.20	Cando Arts Council	\$ 2,000.00
Cando Comm Library	\$ 1,700.00	Cando Grocery	\$ 56.90	Cando Senion Citizens	\$ 7,500.00
Capital Guardian	\$ 323.48	Cassie Axtman	\$ 150.00	Ferguson Waterworks	\$ 120.83
FICA	\$ 3,385.95			ND Child Support	\$ 114.65
NE Regional Water	\$ 9,000.63	ND Tax Commission	\$ 311.07	USPS	\$ 214.27
Visa	\$ 830.93	Adv Bus Methods	\$ 82.59	AE2S	\$ 450.00
Aflac	\$ 17.28	Amanda Hoover	\$ 198.75	BCBS of ND	\$ 5,069.87
Circle Sanitation	\$ 8,552.00	Lane Pederson	\$ 1,300.00	Towner County Audit	\$ 15,365.17

At 8:30 p.m. the meeting was adjourned by motion.

Amanda Hoover  
City Auditor