

CHAPTER 21
AN ORDINANCE ESTABLISHING THE COMMUNITY DEVELOPMENT BOARD

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ORDINANCE NO. 2011-02
CHAPTER TWENTY ONE
AN ORDINANCE ESTABLISHING THE CANDO COMMUNITY DEVELOPMENT BOARD

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CANDO, TOWNER COUNTY, NORTH DAKOTA:

ARTICLE 2 – ESTABLISHMENT OF THE CANDO COMMUNITY DEVELOPMENT BOARD

21.0201 Purpose of the Board

The Cando Community Development Board is hereby established to impose, establish, develop, act and enforce a comprehensive plan for the allocation and distribution of available funds (the amount of available funds set by the City Council) from the City of Cando Sales Tax Receipts to qualifying organizations. A more complete statement of the purposes and authority of this board are set out herein.

21.0202 Who Constitutes

The Cando Community Development Board shall consist of four (4) “citizens” of the City of Cando who are not officials or employees of the City, one (1) member at large from the Cando area, and two members who are members of the City Council of the City of Cando.

21.0203 Terms of Office

The members from the City Council of the City of Cando shall be appointed by the Mayor, and shall be appointed for a two year term. The other members shall be nominated and appointed by the City Council of the City of Cando. These members shall be appointed for two year terms. Each appointment shall begin July 1st and run through June 30th. Any vacancy for a member during their term will be filled by appointment by the City Council.

21.0204 Election of Officers

The Cando Community Development Board shall select one of its members as a Chairperson and one of its members as a Vice-Chairperson. The term of Chairperson and Vice-Chairperson shall be for one year terms. Should the Chairperson be unable to attend the meeting, the Vice-Chairperson shall preside over the meeting. All members shall be entitled to vote when selecting a Chairperson a Vice-Chairperson.

21.0205 Meeting Time

The Cando Community Development Board shall meet quarterly, and such other time and place as may be agreed upon by the members.

21.0206 Meetings to be Public

All meetings of the Cando Community Development Board shall be public and be open to any interested organizations to submit applications or requests for funding from the Cando Community Development Fund.

21.0207 Records shall be kept

The Cando Community Development Board shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which records shall be public record. The Cando Community Development Board shall exercise its powers and perform such duties as are required by State Law or the direction of the Cando City Council.

21.0208 Authority of the Board

1. To receive and review all applications for allocations of funds from the Cando Community Development Fund asking for assistance with existing organizations or for assistance in developing new organizations in the City of Cando.
2. To initiate review of any applications received from organizations and to determine whether the organizations are qualified to receive funding.
3. To authorize and approve distribution of funds from the Cando Community Development fund to qualifying organizations by resolution upon majority vote of the members of the Cando Community Development Board.

21.0209 Report to City Council

The Cando Community Development Board shall submit annual reports to the Cando City Council summarizing all requests it has received in the past year for funds and what allocations of funds the Board approved. The annual report shall be submitted to the Cando City Council at its first February Council meeting.

21.0210 Continuity of Board

This board shall continue as long as there are sales tax proceeds deposited into the Cando Community Development Fund, which have been designated by the City Council as available to assist organizations in the City of Cando.

ARTICLE 3 – QUALIFYING ORGANIZATIONS

21.0301 Definition of Qualifying Organization

A qualifying organization is defined to be non-profit in nature, whether established formally or informally, that applies for funding to benefit health, welfare, education, culture, entertainment or recreational needs of the community. Funding requests by individuals and religious organizations are not considered to be a qualifying organization.

21.0302 Criteria for Successful Applications

1. Organizations that have well supported budgets through fund raising and/or participation fees.
2. Organizations applying for funding which would provide a high value to the community in exchange for the dollars given.
3. Organizations which don't have adequate or alternate sources of funding.
4. Organizations requesting matching contributions to supplement the organization's own fund raising efforts.
5. Organizations that serve Cando and the Cando area.
6. Organizations that provide benefits for all types of activities including youth.

See file for signature
Mark Brehm, Mayor

ATTEST:

See file for signature
Joni M. Morlock, Auditor

FIRST READING: 03-21-2011

SECOND READING AND FINAL PASSAGE: 04-04-2011